

## Clean Texas Marina Checklist

Marina Name: _____	Marina Type _____
Owner/Manager: _____	Marina, no boatyard _____
Address: _____	Marina w/boatyard _____
_____	Boatyard/boat builder, no. slips _____
Phone: _____	Other _____
E-mail: _____	

This form is intended to be used by marina operators to conduct self-assessments of their facilities. Ultimately, it will also be used by representatives of the Clean Texas Marina Program to verify self-assessments. The page numbers refer the reader to the Clean Texas Marina Guidebook, available from the Clean Texas Marina Program by calling 210.324.7255 or online at [www.marinaassociationoftexas.com](http://www.marinaassociationoftexas.com)

Clean Texas Marina designations will be presented to those marinas that score a minimum score per subject area (see back page). Scoring is based on applicable items only. Please note: it is not necessary to implement all of the recommended practices to be recognized as a Clean Texas Marina. It is necessary, however, to be in compliance with all applicable laws and regulations.

The “not applicable” (N/A) option is offered so that items which are beyond your control or which simply do not apply to your operations, will not be counted against you in the scoring process. For example, if you do not have a septic system, check N/A for Area 5 number 6. There is space at the end of this form to clarify any of your answers or to tell us about other items you would like the reviewers to take into consideration.

### Area 1: MARINA DESIGN AND MAINTENANCE

YES      NO      N/A

Note: Items 1 and 2 below apply to new construction only.

DO YOU:

- |   |       |       |       |
|---|-------|-------|-------|
| 1. use environmentally neutral materials? p. 10   | _____ | _____ | _____ |
| 2. employ shore erosion control measures? p. 11   | _____ | _____ | _____ |
| 3. maintain your property using best management practices? p. 12                          | _____ | _____ | _____ |
| 4. practice water conservation? p. 13-14  | _____ | _____ | _____ |
| 5. use upland and inland areas for storage and maintenance? p. 12                         | _____ | _____ | _____ |
| 6. have a conservation easement on your property? p. 15                                   | _____ | _____ | _____ |
| 7. avoid toxic lawn and garden chemicals to the greatest extent possible? p. 14           | _____ | _____ | _____ |
| 8. practice water-wise landscaping. p. 13   | _____ | _____ | _____ |
| AREA 1 SCORE. ( _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ % |       |       |       |

### Area 2: MARINA MANAGEMENT

YES      NO      N/A

DO YOU:

- |   |       |       |       |
|---|-------|-------|-------|
| 1. train your employees twice annually about the components of your Stormwater Pollution Prevention Plan? p. 75 | _____ | _____ | _____ |
| 2. train employees to use equipment/chemicals according to established standards? p.75                          | _____ | _____ | _____ |
| 3. regularly review emergency response procedures with staff? p. 75   | _____ | _____ | _____ |
| 4. train employees to watch for inappropriate discharges? p. 76   | _____ | _____ | _____ |
| 5. have a predetermined procedure for handling polluters? p. 76   | _____ | _____ | _____ |
| 6. maintain training records? p. 76   | _____ | _____ | _____ |
| 7. incorporate best management practices into all contracts? p. 77  | _____ | _____ | _____ |
| 8. post signs detailing best management practices? p. 77  | _____ | _____ | _____ |
| 9. distribute environmental education materials to patrons? p. 79   | _____ | _____ | _____ |
| 10. host workshops to highlight and demonstrate best management practices? p. 79                                | _____ | _____ | _____ |
| 11. encourage and recognize boaters who try to prevent pollution? p. 80   | _____ | _____ | _____ |
| AREA 2 SCORE. ( _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %                       |       |       |       |

### Area 3: EMERGENCY PLANNING

YES      NO      N/A

DO YOU:

- |   |       |       |       |
|---|-------|-------|-------|
| 1. have a Spill Prevention, Control and Countermeasure (SPCC) plan? p. 39                 | _____ | _____ | _____ |
| 2. have accessible, current, written emergency response plans for likely threats? p. 40   | _____ | _____ | _____ |
| 3. have regular emergency training and drills for staff? p. 41-42                         | _____ | _____ | _____ |
| 4. store oil spill response equipment in a convenient, readily accessible location? p. 42 | _____ | _____ | _____ |
| 5. maintain files of Material Safety Data Sheets as required by OSHA? p. 43-44            | _____ | _____ | _____ |
| AREA 3 SCORE. ( _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ % |       |       |       |

**Area 4: PETROLEUM CONTROL Both Commercial and non-public use**

YES NO N/A

1. Are you in compliance with petroleum (fuel and oil) storage requirements? p. 34

\_\_\_\_\_

DO YOU:

2. regularly inspect/repair fuel transfer equipment? p. 35

\_\_\_\_\_

3. have environmental controls at the pumps? p. 35-36

\_\_\_\_\_

4. train staff to promote environmental precautions while fueling? p. 36-37

\_\_\_\_\_

6. maintain for available use oil absorbent materials at your fuel dock? p. 37-38

\_\_\_\_\_

7. take precautions to minimize spills and leaks from machinery? p. 39

\_\_\_\_\_

AREA 4 SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**Area 5: SEWAGE HANDLING**

YES NO N/A

DO YOU:

1. have a well-maintained pumpout system? p. 52

\_\_\_\_\_

2. have a dump station or a wand attachment to empty portable toilets? p. 50

\_\_\_\_\_

3. discourage discharge from Type I and Type 11 MSDs at the slip or mooring? p. 53

\_\_\_\_\_

4. have clean, functional restrooms available 24 hours a day? p. 53

\_\_\_\_\_

5. address the special sewage handling needs of live-aboards? p. 54-55

\_\_\_\_\_

6. Is your septic or private sewage treatment system regularly maintained and functional? p. 53-54

\_\_\_\_\_

AREA 5 SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**Area 6: WASTE CONTAINMENT AND DISPOSAL**

YES NO N/A

DO YOU:

1. store, use, and dispose hazardous waste, including solvents, in accordance with federal and state regulations? p. 59-60

\_\_\_\_\_

2. reduce waste in your daily operations? p. 61

\_\_\_\_\_

3. control the disposal of fish scraps to areas/methods which will not impair water quality? p. 61-62

\_\_\_\_\_

4. provide trash cans, bins, dumpsters, etc. that are covered, well-marked and convenient? p. 62-63

\_\_\_\_\_

5. conduct daily trash pick-up within your marina and along shoreline? p. 62-63

\_\_\_\_\_

6. provide or promote solid waste (oil, solvents, etc.) recycling? p. 63-64

\_\_\_\_\_

7. provide or promote liquid waste recycling? p. 64-65

\_\_\_\_\_

8. minimize your use of hazardous products? p. 65-66

\_\_\_\_\_

9. follow recommended waste disposal methods? p. 67-69

\_\_\_\_\_

10. track pollution incidents? p. 66

\_\_\_\_\_

AREA 6 SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**Area 7: VESSEL MAINTENANCE AND REPAIR**

As a condition of the Industrial Permit for Discharges from Marinas, marinas must minimize and contain vessel maintenance debris.

DO YOU:

YES NO N/A

1. restrict maintenance activities to designated work areas? p. 22

\_\_\_\_\_

2. contain dust from sanding? p. 23-24

\_\_\_\_\_

3. contain debris from blasting? p. 24

\_\_\_\_\_

4. minimize impacts of pressure washing? p. 25

\_\_\_\_\_

5. recommend bottom coatings w/ minimal environmental impact? p. 26

\_\_\_\_\_

6. minimize impacts of painting operations? p. 27

\_\_\_\_\_

7. handle solvents appropriately? p. 28

\_\_\_\_\_

8. offer spill-proof oil changes? p. 38-39

\_\_\_\_\_

9. provide an oil/water separation service to filter bilge water? p. 38

\_\_\_\_\_

10. offer Marine Sanitation Devices (MSD) inspections and maintenance? p. 55

\_\_\_\_\_

11. recommend/offer environmental audits or retrofits for vessel sanitation systems? p. 55

\_\_\_\_\_

DO YOU MINIMIZE ENVIRONMENTAL IMPACTS FROM:

12. engine repair and maintenance? p. 28

\_\_\_\_\_

13. winterization work? p. 29

\_\_\_\_\_

14. in-water maintenance? p. 30

\_\_\_\_\_

15. underwater hull cleaning in marina waters? p. 30

\_\_\_\_\_

AREA 7 SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**Area 8: STORMWATER MANAGEMENT**

YES      NO      N/A

DO YOU:

- 1. have a SWPPP (Stormwater Pollution Prevention Plan) p. 18 \_\_\_\_\_
- 2. have a stormwater management system? p. 19 \_\_\_\_\_
- 3. cultivate vegetated areas? p. 18 \_\_\_\_\_
- 4. have limited paved areas? p. 19 \_\_\_\_\_
- 5. stencil storm drains? p. 20 \_\_\_\_\_

AREA 8 SCORE. ( \_\_\_\_\_ "Yes" responses / \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**Area 9: BOATER EDUCATION**

YES      NO      N/A

DO YOU:

- 1. provide clean boating sheets to your boaters? p. 70 \_\_\_\_\_
- 2. provide clear signage around your marina? p. 77 \_\_\_\_\_
- 3. post environmental information in clearly marked places (bulletin board)? p. 77 \_\_\_\_\_
- 4. encourage and recognize boaters who try to prevent pollution? p. 80 \_\_\_\_\_
- 5. encourage patrons to review contracts? p. 77 \_\_\_\_\_

AREA 9 SCORE. ( \_\_\_\_\_ "Yes" responses / \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**SCORING**

1. Enter your scores for each section on the lines below and compare your scores to the minimum required scores.

Your scores	Minimum required score
Area 1 _____ %	Area 1 70 %
Area 2 _____ %	Area 2 80 %
Area 3 _____ %	Area 3 80 %
Area 4 _____ %	Area 4 80 %
Area 5 _____ %	Area 5 80 %
Area 6 _____ %	Area 6 85 %
Area 7 _____ %	Area 7 85 %
Area 8 _____ %	Area 8 95 %
Area 9 _____ %	Area 9 80 %

2. If your score for each area is equal to or greater than the minimum required for each applicable section, call the Marina Association of Texas office at 210.324.7255 to schedule a confirmation visit

Please use an extra sheet of paper for any additional comments or explanations you would like us to consider.

Verified by Marina Association of Texas Representatives:

\_\_\_\_\_

on \_\_\_\_\_  
 (Date)